Pack 216 Cary NC

Committee Meeting Minutes - DRAFT

03 February 2014

St. Michael’s Archangel Conference Room #3

Attendees:

Keith Biegert - Charter Organization Representative

Pat Sweeney – Committee Chair (out-going)

Jim Bishop – Committee Chair (in-coming)

Danielle Brezina - Cubmaster

Rachel Sandman - Membership

Barbara Dalberth – Advancement

Taralyn Pinder – B&G Coordinator

Cerelisa Burr – Public Relations

Mihai Ibanescu – Training Officer

Dave McCowan – Webmaster

Den Representatives

Bill Pencola – Den 2

Jamie Isaac – Den 3

Jim Bishop – Den 4

Rachel Sandman – Den 6

Tim Haley – Den 7

Mihai Ibanescu – Den 8

Dave McCowan – Den 9

Materials Provided:

Meeting Agenda

PW Derby update from Mike Lopez

Activity calendar printed from Pack Website

Scout Drop List

Big Trip event schedule from 2010

Camp McNeill Fee/registration

Big Trip cost spreadsheet

1. **Change in Committee Chair (Pat/Jim)**

Pat reiterated his announcement that he is relocating to FL and will no longer be able to serve as Committee Chair. Jim has volunteered to be Committee Chair and thanked Pat for his efforts and serve to the Pack, and wishing him the very best with his new career opportunity and move. Keith indicated his confidence and support of Jim on behalf of the Charter Organization, and though not a concern in this case, he wants to make sure that the committee fully discusses changes to key committee positions, especially for the position of Cubmaster.

1. **Recent Pack Activities**
   1. **Rodeo (Dave M/Den9)**

Dave provided description on the outcome of the Rodeo activity. The following was noted:

* Boys seemed to enjoy this activity
* Approx 50 people attended, at a Pack cost of approx. $250. Patches provided by Pack
* Most scouts wore Class A uniform. They were reminded ahead of the event that this was required
* Great seats (not too close, not too far), but made possible because they were reserved early (~4 weeks before)
* Tested the use of Paypal for parents to pay Pack, approx. 6-8 people took advantage of this but it seems that most people continue to prefer to pay by check.
* This activity is part of the usual cycle of events that come to the Arena in Feb (e.g. circus, monster truck, etc)
  1. **Pinewood Derby (Mike Lopez)**

Mike provided an update on the PW Derby by email (copies provided at meeting). The following was noted during discussion:

* Overall feel was that this event went very well, possibly the smoothest running PW Derby in a long time.
* Parish Center is a great location regarding the space available for set and the cost for the facility ($0)
* Father Doug stopped by for part of the activity, which is another demonstration his enthusiasm and support of Scouting at St. Michael. The committee wants to continue to encourage Father Doug, Father Ryan and other priest and staff to attend Pack activities.
* Barbara asked about how the cost of car kits is figured into the budget since not listed, and it was noted that those kits were purchased in Nov and likely part of the advancement material purchase at the scout shop.
* The committee is grateful to Bob May for volunteering to serve as PW Derby Coordinator for next year, and appreciates the help and experience Mike and other volunteers brought to the event this year.
* Pack 216 is coordinating the District PW Derby this year. Mike will send out a request for volunteers to help set up and clean up for this activity, however it was noted that all participating Packs at District will be required to provide volunteers to help with PW Derby.

1. **Upcoming Pack Activities**
   1. **Scout Sunday**

The following was noted:

* Danielle said that they will likely be purchasing the food for the hot dog dinner.
* Sign up is on Pack website. People are encourage to pass along that all are welcome to attend Scout Sunday, even if not Catholic or members of St Michael
* Scouts and family will try to sit in same reserved section of church, but will need to arrive by 5:45pm at church.
  1. **Park Hiking Outing (Brian Brezina)**

Danielle indicated that Brian is aware that the hiking activity is on same day as WCPSS snow make-up day. Brian will not be hiking with scouts and will encourage scouts to hike as a den, so scout can arrive after 1:00 if needed (due to school). Brian will provide GPS/hiking info to participants.

* 1. B&G Banquet (Taralyn, B&G committee)

Taralyn provided an update with the following noted:

* The schedule of events was reviewed by Danielle. The timing of the entertainment (magician) was discussed and agreed that after the close of the ceremony, the magician would perform for 30-40 min and then groups would start going through food line/eating while magician continued to perform
* Magician and caterer are confirmed. Taralyn to get checks from Pack Treasurer.
* Knights of Columbus will lead procession and participate in the program. Taralyn will contact them to confirm the times they are needed.
* Taralyn and Danielle will do a walk-through with caterer and will confirm the amount of ‘staff’ they will provide, if any, to help with food service, however it is likely to be minimal and food will be self-service.
* Cupcakes, lemonade, table clothes, etc will need to be purchased.
* Final advancement/award info will be available for all scouts on Thursday 20Feb and Barbara will insert the scout names in the program template
* Taralyn will look into program printing (e.g. printer used in previous year) and time required to complete this or Mihai offered to look into this being provided by his church. Since printing is black ink only on colored paper, the cost for the planned 200 copies should be relatively low.
* Religious emblem awards will be listed in program and certificates presented at banquet
* Jim will extend invitation to attend banquet to Father Doug and Father Ryan
* Webelos plaques being made this coming weekend.
* Cost is $5 per person, including scouts, for food. Cash or Check (Pack 216) will be accepted by Taralyn. Headcount and preferably money are needed by Taralyn by 16Feb.
  1. **District Pinewood Derby (Mike Lopez/Bob May)**

No further discussion on this.

* 1. **Conservation Project (Den 5)**

Sean Wu is Den Leader of Den 5. Jim will work with him on planning the conservation activity, which will largely involve contacting the Town of Cary Spruce program for potential projects. This should be done a month in advance, so should be done very soon. Alternatively, Hemlock bluffs may have projects available. The planned date (08Mar) is the same day as District PW Derby (up to 20 scouts from Pack 216 may attend), so will attempt to plan this activity in the afternoon.

* 1. **Rock Climbing (Den 6)**

The planned date of 22Mar is still opened at TRC Morrisville, and will try to reserve facility so not to have overlap with other groups (e.g. B-day parties)

* 1. **Big Trip (Jim, Den 4)**

Jim will contact den leaders to ask for volunteers to serve on the Big Trip planning committee to help decide, plan and coordinate activities and Sat dinner during the Big trip. Jim very briefly described some of the activities available to the Pack at camp, and suggested hot dog dinner or alternative for Sat night. No indoor cooking facilities are available, but will need to determine if grill is available for outdoor cooking. Danielle suggested possibly using a local restaurant (Italian, etc) to provide food.

* 1. **Defy Gravity (Den 13)**

The date of this activity should be moved from 17May to 13Apr due to change in date for Big Trip

* 1. **Bridging (Den 11)**

Pat indicated that the North Cary Park shelter has been reserved for this activity. As previously, cookies and drink will be provided by the Pack

* 1. **Summer Sports events (Cerelisa)**

Cerelisa asked what activity people are interested in this year (Railhawks, Bulls, etc). Last 2 years the Pack has done Railhawk, so most people would like to consider the Bull game this summer.

1. **Committee Member reports**
   1. **Treasurer (David R/Jennifer)**

Jennifer indicated by email to Jim that 50% deposit for Big Trip was to be mailed on 03Feb.

* 1. **Membership (Rachel)**

Rachel stated that there are 79 active scouts with 19 bridging so 60 scouts moving into Fall. She will work with Mihai to update Packmaster. Rechartering with council went smoothly.

* 1. **Advancement (Barbara)**

Barbara covered most items during B&G discussion, but other notes include:

* Noted that other awards (beltloops, etc) should be given to den leaders at B&G for distribution similar to Pack meetings.
* She will send out deadline notice for Pack master update as usual.
* Barbara will need information for Webelos Den leaders on which patch type each scout will want for their uniform (either diamond/blue uniform type or oval/olive uniform type)
* Would like Den leader to return plastic badge that contain award for re-use.
  1. **Training (Chuck/Mihai)**

Mihai stated that the Packmaster lisence needs renewed at $60/yr. Committee agreed to do so.

* 1. **Website (Dave)**

Person who volunteered to take over Webmaster position is no longer in Pack. Will need to recruit someone soon since Dave will age-out next year.

* 1. **Public Relations (Cerelisa)**

Cerelisa will prepare monthly newsletter with info available

* 1. **Popcorn (Chris N)**

Jim will contact Chris on status of the popcorn prizes. Mihai described some ideas from other units on incentives for popcorn sales (e.g. Free Big Trip fee for scouts that sell ‘high’ goal of popcorn). Taralyn indicated some willingness to serve as Popcorn Kernel in the Fall.

* 1. **B&G/Pinewood to report earlier in meeting**

No further discussion

* 1. **Committee Chair (Jim)**

No further discussion

* 1. **Charter Organization (Keith)**

Keith passed along info about membership and money from the District/Council Level

* It is estimated membership has declined 7% or more, possibly and partially due to new membership policy of BSA. Membership directly impacts the available budget and overall quality of the program. Units are encourage to increase membership.
* There is a significant budget shortfall at the council level due to low popcorn sales. Popcorn, Friends of Scouting, and Summer camp are the 3 main revenue streams of funds since scout chartering fees are split between the Pack (activity fee) and National BSA organization. Jerry will be making a very short presentation at B&G regarding Friends of Scouting and that it costs $240 per scout to be in the program. Jim will be sending a ‘primer’ letter to parents 1 week ahead of B&G in preparation for this presentation.

1. **Den Leader reports**

Den leaders and others were invited to provide other info, updates or questions. Following was noted:

* We enjoy a good relationship with the Parish as one of the largest organization and use the spaces often for Pack activities. Keith asked that Dens do not have meetings at St. Michael facilities to reduce the burden the Pack has on facility space usage.
* Beltloop program will be eliminated in 2015
* Summer day camp will be at multiple locations in the Triangle, including Bond Park.

1. **All other business, review other open actions items from previous meeting**

Jim noted several other items/business

* Jim confirmed that he will be responsible for booking room space with Norma at St. Mikes. Reservation requests should be sent as soon as known.
* Jim will update Google group distribution emails as needed
* The family that requested support to cover chartering fee for a new scout who is a foster child indicated that their child is a kindergartner, so it is not needed at this time. The Pack will provide this support to this family if/when it is needed.
* Jim asked if trip planners are compiling with Tour Permit requirements. Some discussion on when these are needed and reference to Bylaws and Trip Check List (both available on website) was made.

Meeting Adjourned: 8:45 pm

*Post meeting notes:*

Pat provided Jim with Committee Chair book and noted the need to complete Quality Award checklist. Also indicated the communication he has had regarding potential, additional fundraisers.